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11 October 1960

25X1A9a Mr. [REDACTED], Chief
Fiscal Division

25X1A6a 2407 [REDACTED]

25X1A9a Dear [REDACTED]

In the past few months [REDACTED] has asked Fiscal Division to orient several of our staff members who are newly assigned to responsible administrative posts in the field. All of them have noted the thorough, well organized, and thoughtful orientation that you division has planned for them, and will, I am sure, be able to handle fiscal matters more rapidly and effectively as a result.

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Orientations are, of course, time-consuming chores. The effort you have made to make them helpful to [REDACTED] has our deep appreciation.

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